

**Providence Community Library
Board of Directors Minutes
January 24, 2022
Virtual**

Welcome and Call to Order:

Board meeting was called to order at 6:02 PM by Zachary Weinberger, Board President

January 2022 Board Roster:

LaJuan Allen, Tony Aguilar, Anita Bench, Avital R. Chatto, Joan Dagle, Deborah Del Gais, André Herrera, Caleb Horton, Jean Lamb, Sarah Morenon, V. Raffini, Paige Welch, Amy Rosa, Adriana Vargas, Pam Vogel, Zachary Weinberger, Cyndie Wilmot, Lynn Zagoudis-Eastridge, Jordan Day, Roseanne Camacho, Gayle Gifford, Abraham Henderson, Kivé Husband, Robin Goldberg, Kathleen Stack

Current Board composition = 25 members

Board Member(s) Present:

Tony Aguilar, Anita Bench, Avital R. Chatto, Joan Dagle, Deborah Del Gais, André Herrera, Jean Lamb, Sarah Morenon, V. Raffini, Paige Welch, Amy Rosa, Adriana Vargas, Zachary Weinberger, Cyndie Wilmot, Lynn Zagoudis-Eastridge, Jordan Day, Roseanne Camacho, Gayle Gifford, Kathleen Stack, Robin Goldberg

20 Members present

Cyndie Wilmot & Avital Chatto left meeting at 7:00pm

Member(s) Absent:

LaJuan Allen, Caleb Horton, Abraham Henderson, Kivé Husband, Pam Vogel

5 Members absent

Minutes:

Update(s) to previous minutes:

The spelling of Sarah Morenon and Gayle Gifford were corrected
Deborah Del Gais corrected text regarding the mayoral forums

Jordan Day moved to approve the November minutes, Jean Lamb seconded, and the motion was approved unanimously 19-0 with 1 abstention from Adriana Vargas.

President's Report:

Guest Speaker(s): None

Affiliation(s): not applicable

Topic: Welcome and introducing committee assignments.

Director's Report:

Cheryl welcomed all board members for the new year.

Cheryl explained the timeline for the American Rescue Plan funds. PCL was given \$500,000 federal dollars to be used for a COVID related response. The deadline to spend these funds is 2024. A proposal has been sent to the city to allocate funds for expanding PCL hours at Knight Memorial, Mount Pleasant and Rochambeau Libraries. Staff will need to be hired, approximately 11-12 new positions with new programs. Recommendations were made by the city committee to allocate another \$500,000 to PCL. A City Council vote has yet to be scheduled so the timeline is TBD.

Development Report:

Michael reviewed the report he submitted.

Michael emphasized how heart warming the Christmas party was and how fun it was to be Santa Claus.

The Fall mailing goal was \$100,000, the total raised so far is over \$103,000.

Michael introduced the idea of legacy gifts and a case for support presentations for select donors was made.

An update on the rebranding effort was given by Janet. National Library Week is the start of the rollout. A July 1st deadline was given for completion, launching on our birthday with media coverage.

Finance Committee Report:

Jordan introduced a new format to the budget report. Jordan reviewed the financial statements. The finance committee wants to work closer with the development committee to better understand our financial health. The committee is looking into developing a 5 year financial forecast and working with the new administration next year. The balance sheet materials will become available through the board portal in the near future.

Jordan Day moved to approve the October, November, and December 2021 financial statements, Paige Welch seconded, and the motion was approved unanimously 18-0.

Other Reports:

Vote to review and accept the 2022 meeting schedule.

Zachary Weinberger moved to approve the 2022 meeting schedule, Jean Lamb seconded, and the motion was approved unanimously 18-0.

Annual conflict of interest statements were introduced to the board.

Zachary explained that it is expected that everyone in the board participates in at least one standing committee.

Marketing & Advocacy Committee Report:

Amy explained that the rebranding effort is underway. They are reviving an initiative to partner with the independent bookstores to help the libraries stock the best sellers. An ARPA funds newsletter to begin circulating when approved.

Dorcas has been accepting household goods as donations for Afghan refugees. Sarah Morenon explained that once specific details are released they will be circulated to the board.

Jean Lamb from the facilities committee says they plan to meet in the coming weeks and will prepare a report for the February meeting.

Public Comment:

Frankie Fortino from the South Providence Library discussed systemic racism and homelessness and brought up the suggestion of adding a library policy that would address these concerns. The board thanked Frankie for taking time to share and the board will be exploring options.

Motion to Adjourn:

Zachary Weinberger moved to adjourn, Jordan Day seconded, and the motion was approved unanimously, 18-0.

Respectfully submitted,

André Herrera
Secretary