

Providence Community Library  
Board of Directors Minutes  
February 25, 2019  
Rochambeau Library

Welcome and Call to Order

President Patricia Raub called the meeting to order at 6:10pm with fourteen members present.

Present: Kendra Brewster, Avital Chatto, Joan Dagle, Jordan Day, Deborah Del Gais, Margaret Gardner, Joseph Morra, Rochelle Lee, Patricia Raub, Deborah Schimberg, Ellen Schwartz, Pam Vogel, Cyndie Wilmot, Ken Wise.

Absent: Tony Aguilar, Althea Graves.

Minutes:

The January minutes were reviewed and the following corrections were noted:

The vote to approve the draft Audit Report was not 13-0, but 12-0-1 (Cyndie Wilmot abstained)

The tax form that was voted on 13-0 for approval was form 990 (not 1990)

In Executive Session, the vote to approve the union contract was not 12-0, but 11-0-1 (Cyndie Wilmot abstained).

Jordan Day moved to approve the minutes, Avital Chatto seconded. The motion passed 13-0-1 (Pam Vogel abstained).

President's Report

Patricia Raub asked people to come to Cheryl Space's presentation at Smith Hill, to encourage their friends, and to give a personal invitation to the local councilperson to attend.

Director's Report

Gale Gallup from Knight Memorial Library described the Super Saturday program at Knight held on the first Saturday of each month from 1:30-4pm. The event combines a special program with the book sale; it has been well attended.

Cheryl Space described various additional programs and hours that could be added with different funding levels. She will present these options to the City on March 12<sup>th</sup>. She and the admin team are working to align library offerings with the City's priorities.

### Finance Committee Report

Ellen Schwartz presented both the January 31, 2019 financial statement and the budget changes recommended by the Finance Committee. On both reports, it was noted that the entries in the right-most column of the Goods and Services sections had parentheses around them – and should not – as they were not negative numbers.

Avital Chatto moved to accept the amended budget changes, Jordan Day seconded. The motion passed with a vote of 14-0.

Pam Vogel moved to accept the January 31 financial statement, Jordan Day seconded. The vote passed 13-0-1 (Rochelle Lee abstained).

### Director Review Committee Report

Margaret Gardner described the process behind the 6-month review of Cheryl Space.

### Over the Edge Fundraiser Report

Janet Fuentes discussed the progress of the fundraiser so far, and she asked Board members to distribute event literature in various areas of the City.

Ellen Schwartz left the meeting, resulting in a quorum of 13 from this point on.

Executive Session pursuant to RIGL 42-46-5(a)(2): 6-month review of Library Director (advance notice was provided to the Library Director).

Jordan Day moved to enter Executive Session. Joan Dagle seconded. Motion passed 13-0.

Joseph Morra was recused from the executive session.

The Board discussed the results of the 6-month review of the Library Director (the Library Director was present).

Jordan Day moved to leave Executive Session, Deborah Del Gais seconded. The motion passed 12-0.

Jordan Day moved to seal the minutes, Joan Dagle seconded. The motion passed 12-0.

### Motion to Adjourn

Jordan Day moved to adjourn, Avital Chatto seconded. The motion passed 12-0.

Respectfully submitted,

Ken Wise  
Secretary