

Providence Community Library
Board of Directors Minutes
February 26, 2018
Smith Hill Library

Welcome and Call to Order

President Cyndie Wilmot called the meeting to order at 6:02 pm.

Secretary Joan Dagle took the roll call, noting that 12 trustees were present constituting a quorum.

Present: Tony Aguilar, Kendra Brewster, Joan Dagle, Deborah Del Gais, Margaret Gardner, Althea Graves, Matthew Lawrence, Patricia Raub, Ellen Schwartz, Pam Vogel, Cyndie Wilmot, Ken Wise. Rochelle Lee arrived after the roll call, making the quorum 13.

Absent: Avital Chatto, Elena Chiaradio, Judanne Hamidzada, Patience Landford, and Deborah Schimberg.

Minutes: M. Lawrence moved that the board minutes from January 22 be accepted as recorded. Second: D. Del Gais. Vote to approve: 12-0. Unanimous.

President's Report

C. Wilmot announced that Christine Kue has resigned from the board and from the Friends of South Providence Library. On behalf of the board, she thanked Christine for her service to PCL.

Director's Report

Jeffrey Cannell handed out a new organizational chart, developed since the filling of the Assistant Director position.

Finance Committee Report

Income Statement ending November 30, 2017 (previously tabled). Motion to accept:

P. Vogel. Second: M. Lawrence. **Vote:** 12-0. Unanimous.

E. Schwartz reviewed the Income Statement ending January 31, 2018 and noted that the Finance Committee will wait until April to make adjustments to the budget regarding health and security costs; let S. Gibbs know of recommendations for a new security company. Motion to accept the 1/31/18 Statement: P. Vogel. Second: A. Graves. **Vote:** 13-0. Unanimous. (R. Lee arrived; 13 members present at this point.)

E. Schwartz announced the 401(k) plan switch to Mutual of America.

Applications for CDGB funding for FY 2019: \$35,000 for Spanish-language jobs training; \$26,000 for KML doors; \$25,000 for SML carpet. Motion to approve all three: P. Raub; Second: M. Lawrence. **Vote:** 13-0. Unanimous.

Development Committee Report

P. Vogel discussed coming up with people or organizations to contact regarding "Over the Edge" and gave board members time to come up with suggestions.

Facilities Committee Report

As submitted. There was a brief discussion about the “Roadmap” for KML renovations.

Governance Committee Report

Proposal to change the description of the Development Committee to include “the Public ... Relations and Marketing Manager” in the membership. Motion to approve: J. Dagle.

. Second: R. Lee. **Vote:** 13-0. Unanimous.

P. Raub discussed the issues under consideration by the committee and asked for suggestions by March 5. She also gave a brief update on strategic planning: Julie has a three-part rough draft that in March will go to Administration (Development and Programming parts) and to the Governance Committee (Board part).

Advocacy Committee Report

T. Aguilar reminded everyone about the upcoming “thank you” event at City Hall, scheduled for March 15.

Public Comment

M. Gardner announced that the Rochambeau Friends would be hosting a discussion with three City council people on March 22.

A. Graves announced “Melody of Diva,” a Black History Month event at Smith Hill Library on Wednesday, 4-6:30 pm.

Adjournment

R. Lee moved to adjourn the meeting. Second: A. Graves. **Vote:** 12-0 (E. Schwartz left before the meeting adjourned).

The meeting adjourned at 7:16 pm.

Respectfully submitted,

Joan Dagle
Secretary