

Providence Community Library
Board of Directors Minutes
April 22, 2013
South Providence Library

1. Welcome and Call to Order

President Mark McKenney called the meeting to order at 6:10 pm.

Secretary Joan Dagle took the roll call of the board members, noting that 16 trustees were present making a quorum.

Present: David Berman, Christian Caldarone, Elena Chiaradio, Gonzalo Cuervo, Joan Dagle, Deborah Del Gais, Alan Gunther, Almas Kalafian, Matthew Lawrence, Mark McKenney, Marcus Mitchell, Patricia Raub, Deborah Schimberg, Ellen Schwartz, Cyndie Wilmot, and Ken Wise.

Absent: Yamil Baez, Kai Cameron, Avital Chatto, Dale Gorton, Althea Graves, Ann Keefe, Linda Kushner, and Rochelle Lee.

2. Minutes: A. Gunther moved that the board minutes from March 18, 2013 be accepted as recorded. The motion to approve the minutes was seconded by D. Del Gais and passed unanimously.

3. President Mark McKenney noted the success of the Great Check-Out and thanked all those involved in putting on the event.

4. Director's Report (Laura Marlane)

-As submitted.

5. Program Coordinator's Report (Michelle Novello)

-A huge thank you to Almas for her work on securing the "mobile library" and fundraising to support it.

-Michelle distributed information on the seatbelt safety Bookmark contest funded by the RIDOT grant.

- Bookmarks for our Summer Reading Program will be distributed to all 24,000 PPSD students this year. The program will also expand to include toddlers.

6. Finance Report (Ellen Schwartz)

-At nine months, we are almost at the exact break-even point.

-G. Cuervo noted that next year's city budget is projected to have 3.345 million for PCL. He also noted that in July the City will pay the first of 19 annual payments of \$250,000 as part of the transfer of the buildings agreement. E. Schwartz pointed out that if PCL could

receive that amount and then pay it out, it would help in boosting our state matching amount.

7. Development Report (Steve Kumins)

- The Great Check-Out raised about 18000 (after expenses), an increase from last year.
- The Spring appeal will go out in a couple of weeks.
- The KML fundraiser, “Step Up for Knight,” is scheduled for May 9. (The additional amount needed for the repairs to the steps: 13000.)
- We have received 7500 from the Dexter fund.

8. Personnel Report (Ken Wise)

- The PCL Meeting Room Policy was distributed and unanimously approved.

9. Facilities Report (Christian Caldarone)

- The work on the Knight Memorial roof will be complete by the end of the week.
- The City has approved the contractor for the KM stairs.
- The bids for the work at SH will go out week of May 20 with an anticipated July 1 start. There will be a public meeting in late May/early June to present the plan; board members will be invited to attend.
- Applications for new Champlin grants will be due May 1. Priorities include completing the work at SML (274,000) and completing emergency repairs at Wanskuck (350,000). The application will also probably include a request for funds to move Olneyville and purchase new furniture.
- The advocacy committee suggested developing a “short list” of capital needs for each library (under 15000)—to be emailed to the board.
- D. Berman asked if we have a policy on naming rights. G. Cuervo suggested the Development committee should investigate the issue.
- A motion by E. Schwartz (seconded by G. Cuervo) to open a new bank account dedicated to the Champlin funds was unanimously approved.

10. Governance Report (Patricia Raub)

- The document on Committees will be distributed for the next board meeting.
- The “Duties and Responsibilities of PCL Trustees” document was distributed. Pl. Raub asked board members to send suggested changes to her. The committee will bring it back for the May meeting.

11. New Business

- D. Schimberg reported that she, L. Marlane, P. Raub, D. Berman, and Rod Burkett were meeting to look at the 2011 strategic plan.
- E. Chiaradio reported that GTech would host a business breakfast with the Mayor in June as an opportunity for business leaders to hear about PCL.

-A. Kalafian asked about the staff at Rochambeau. L. Marlane reported on changes that have been made, including ensuring that all staff are now able to leave on time, and noted that interviews for the regional librarian position would begin later this week.

12. Public Comment

-K. McAninch distributed a statement regarding contract negotiations. on behalf of the staff union and expressed concern that even level funding of PCL for next year would result in staff compensation falling too far behind. C. Wilmot and M. McKenney stressed that discussion of PCL's budget was not at an end and that advocacy with the City Council, for example, would be important.

13. Executive Session pursuant to:

1. RIGL 42-46-5(a)(2)—staff union negotiations

C. Caldarone moved that the meeting go into executive session. D. Del Gais seconded the motion. A. Gunther was recused. The motion passed unanimously. [G. Cuervo left the meeting before the vote.]

Ellen Schwartz moved to close the minutes; K. Wise seconded the motion. The motion passed unanimously.

P. Raub moved to return to public session. M. Mitchell seconded the motion. The motion passed unanimously.

15. Adjournment

C. Caldarone moved to adjourn the meeting; D. Del Gais seconded the motion. The motion passed unanimously. The meeting adjourned at 8:05 pm.

Respectfully submitted,

Joan Dagle
Secretary