

Providence Community Library
Board of Directors Minutes
October 15, 2012
South Providence Library

1. Welcome and Call to Order

President Mark McKenney called the meeting to order at 6:05 pm.

Secretary Joan Dagle took the roll call of the board members, noting that 19 trustees were present making a quorum.

Present: Yamil Baez, David Berman, Kai Cameron, Avital Chatto, Elena Chiaradio, Gonzalo Cuervo, Joan Dagle, Deborah Del Gais, Almas Kalafian, Ann Keefe, Linda Kushner, Matthew Lawrence, Mark McKenney, Sandy Oliviera, Patricia Raub, Deborah Schimberg, Ellen Schwartz, Cyndie Wilmot, and Ken Wise.

Absent: Christian Caldarone, Dale Gorton, Althea Graves, Rochelle Lee, and Marcus Mitchell.

2. Minutes: Matthew Lawrence moved that the board minutes from September 24, 2012 be accepted with corrections to the spelling of Board members' names and with the correction that the amount in #6 be listed as \$15,000 for KML repairs. The motion to approve the minutes was seconded by Deborah Del Gais and passed unanimously. Joan Dagle and Mark McKenney asked that the minutes of the Annual Meeting be amended to reflect that the Board expressed its heartfelt thanks to the officers who are stepping down and to the PCL founders. Avital Chatto moved acceptance, Sandy Oliviera seconded, and the motion/minutes passed unanimously with a round of applause.
3. President Mark McKenney announced he will meet with various stakeholders and would like to meet with committee chairs regarding appointments to committees. He asked that each chair email Sara the committee membership list.
4. Director's Report (Sue Gibbs)
- PCL's annual report was submitted to OLIS on time. OLIS sent the necessary information to the city for a waiver of the maintenance of effort requirement.
 - The WP library manager position has been filled, and the Youth Services Coordinator position has been posted.
 - PCL will be starting a 90-day trial of Unique Management Services to help with collection of money owed for fines and materials.
 - Sue Gibbs announced that PCL is switching payroll services from ADP to Paychecks.
 - Sue Gibbs also announced the October 24 opening of the newest GTECH lab at Rochambeau.
5. Program Coordinator's Report (Michelle Novello)

- The Mayor's Children and Youth cabinet needs a bookmobile; please spread the word.
 - In February 2013, in collaboration with the 9 Friends groups, we will repeat the Card Drive during school vacation week.
 - On March 3, 2013, PCL will collaborate with Barrington Public Library and East Providence Public Library on "The Human Library-Rhode Island" event. The event will be hosted at Rochambeau. To participate, contact Michelle. Information on this international event is at: humanlibrary.org.
6. Finance Report (Ellen Schwartz)
 - The carryover amount on the Income Statement is 65,000 not 100,000.
 - We anticipate receiving money from the state in December, assuming the waiver of maintenance of effort is approved.
 7. Development Report (Steve Kumins)
 - Although summer is typically a lean time, we are ahead of last year.
 - The fall mass fundraising appeal will go out to 4900. Steve distributed letters to Board members; contact him about returning them.
 - A four-week Public Radio promo is in the works.
 - Linda, Laura, and Steve met with Bob Vincent from GTECH about the possibility of an event for the corporate community.
 - Gonzalo Cuervo suggested looking into texting as a cost-effective method of funds solicitation.
 8. Personnel Report (Ken Wise)

Nothing to report. The Personnel meeting was postponed
 9. Governance Report (Mark McKenney)

No report.
 10. Facilities Report (Sue Gibbs)
 - Deborah Schimberg asked why repairs to the KML roof have been put off; Sue Gibbs explained that the grant money already received had to be used for the stairs.
 - A decision on the Champlin proposal should be made in November.
 11. Advocacy Committee Report (Ann Keefe)
 - The board gave a round of applause for the new Briefing Book which has now been sent to the Mayor's office and to the City Council members.
 - Appointments with council members begin tonight and will continue into November, finishing up before a reception to be held at MPL for the council and mayor.
 - Talking points will be distributed to board members, staff, and friends groups.
 12. New Business
 - Deborah Schimberg asked about feedback from the PCL closing. Mark McKenney

suggested we ask Laura about reactions that came to her. Linda Kushner noted that one indication might be in the response to fundraising.

-Almas Kalafian noted that Friends groups often do not feel much connection to libraries other than their own; she suggested a small easel for each library that displayed highlights from all.

-Alex Miller from the mayor's office (community relations) attended a Friends council meeting today; the mayor's office wishes to meet with each Friends group.

13. Public Comment: None.

14. Adjournment

Yamil Baez moved and Cyndie Wilmot seconded that the meeting adjourn. The motion passed unanimously. The meeting adjourned 7:25 pm.

Respectfully submitted,

Joan Dagle
Secretary