

Providence Community Library
Board of Directors minutes
Oct. 17, 2011
Knight Memorial Library

1. Welcome and Call to Order

The meeting was called to order at 6:05 pm by Vice President Patricia Raub
Secretary Linda Kushner took a roll call of the board members, noting that 13 trustees were present making a quorum.

Present: Christian Caldarone, Joan Dagle, Deborah Del Gais, Dale Gorton, Linda Kushner, Mark McKenney, Sandy Oliveria, Patricia Raub, Deborah Schimberg, Ellen Schwartz, Chris Suchmann, Cyndie Wilmot and Ken Wise.

Absent: Althea Graves, Kai Cameron, Ann Keefe, Rochelle Lee and Marcus Mitchell.

2. Minutes Mark McKenney moved that the minutes from Sept 19, 2011 be accepted as recorded. The motion was seconded by Joan Dagle and passed unanimously.

3. Director's report;

The OLIS Annual Report was submitted on Set. 23rd we anticipate receiving the first and second Grant-in-Aid payments from the state in Early December.

The Children's and Young adults Librarian group have been meeting with Ellen Lynch, Stephanie Chausse, Michelle and myself. Priorities, goals, projects, programming and communications are being worked out.

We will be adding Overdrive – the site for audio and e-books to allow patrons with Kindles and Nooks etc to download titles.

There have been a number of staff changes. See attached report for details

See attached Director's Report for information on additional activities

4. Finance Report

Treasurer Ellen Schwartz reported that the Audit is proceeding.

The 3-month statement ending Sept. 30, 2011 shows \$321,028 loss. If we had received the money the City and State owed, we would be right on budget. (There still is a communication gap between the Mayor's office and the City Treasurer. The treasurer is basing payments on a \$3190,000 budget not on the restored to \$3,500,000.)

We have adopted a new payroll system "Easy Labor Management" (ADP) which allows staff member to access and record their vacation and sick days.

5. Development Report.

The fall general appeal letter will be going out around Columbus Day. We received today the \$10,000 from grant from the Dexter Foundation. We have applied to numerous foundations.

We are beginning to organize the 3rd Annual Gala Event which will be on March 23rd at the Rochambeau library. There is a meeting at Rochambeau on Oct 20th at noon to plan the event. All are invited.

6. Personnel

Ken Wise reported that the personnel committee is discussing whether PCL needs to adopt a separate sexual harassment policy in addition to the "Policy against Harassment, Discrimination and Retaliation" which is already part of the Employee Manual. . At this time, staff is also able to access information on this and other HR matters through the HR411 service provided through our contract with ADP.

7. Facilities:

Sue Gibbs reported on the extensive general maintenance PCL has performed in the last month. See attached report.

8. Public Comment:

Karen McAninch, the Union representative, expressed concern that although PCL's City funding has been restored to the level it received last year, the Mayor's comments indicate that the prognosis for next year may not be good. She urged PCL to begin to talk early with the City about its payment for library services in fiscal 2012 since has been no increase in the City's library budget for the last 4 years and PCL staff, unlike city workers and PPSD employees, did not received similar pay raises in the past.

Executive session

Mark McKenney moved that the meeting go into executive session pursuant to RIGL 42-46-5(a)(5). Sandy Oliveira seconded the motion. Voting in favor: Christian Caldarone, Joan Dagle, Deborah Del Gais, Dale Gorton, Linda Kushner, Mark McKenney, Sandy Oliveria, Patricia Raub, Deborah Schimberg, Ellen Schwartz, Chris Suchmann, Cyndie Wilmot and Ken Wise. Opposed none. Abstaining none. The motion passed unanimously.

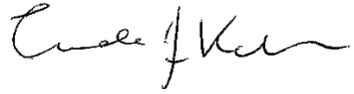
The Board discussed the lack of progress of the City and PPL to meet and come to an agreement on the building issues. It was decided that PCL would sent a letter to the Mayor pointing out that although the lease do not expire until Jan 1, 2012 we need to have these issues resolved before Dec 1st.

Chris Caldarone moved that the meeting return to public session. Dale Gorton seconded the motion. Voting in favor Christian Caldarone, Joan Dagle, Deborah Del Gais, Dale Gorton, Linda Kushner, Mark McKenney, Sandy Oliveria, Patricia Raub, Deborah Schimberg, Ellen Schwartz, Chris Suchmann, Cyndie Wilmot and Ken Wise. Opposed none. Abstaining none. The motion passed unanimously. The meeting returned to public session

10. Adjournment

Chris Suchmann moved, and Cyndie Wilmot seconded that the meeting adjourn. The motion passed unanimously. The meeting adjourned 6: 32pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Linda Kushner". The signature is fluid and cursive, with the first name "Linda" written in a larger, more prominent script than the last name "Kushner".

Linda Kushner

Secretary