

Providence Community Library
Board of Directors Minutes
October 21, 2013
South Providence Library

1. Welcome and Call to Order

Secretary Joan Dagle called the meeting to order at 6:05 pm.

Secretary Joan Dagle took the roll call of the board members, noting that 16 trustees were present making a quorum.

Present: Christian Caldarone, Gonzalo Cuervo, Joan Dagle, Cedric de Leon, Deborah Del Gais, Dale Gorton, Althea Graves, Almas Kalafian, Linda Kushner, Matthew Lawrence, Marcus Mitchell, Silaphone Nhongvongsouthy, Patricia Raub, Deborah Schimberg, Ellen Schwartz, and Ken Wise.

Absent: Yamil Baez, Kai Cameron, Avital Chatto, Elena Chiaradio, Alan Gunther, Ann Keefe, Rochelle Lee, Mark McKenney and Cyndie Wilmot.

2. Minutes: A. Graves moved that the board minutes from September 16, 2013 be accepted with the following amendment: add “and is on file” to the item on the Rochambeau letter in the Public Comment section of the minutes. The motion to approve the minutes as amended was seconded by D. Schimberg and passed unanimously.

3. Director’s Report

-As distributed.

4. Program Coordinator’s Report (M. Novello)

-RIDOT grant: August 30 celebration of year-round seatbelt safety programming with roll-out of “Buckle It” comic and distribution of 24000 bookmarks. Story will appear in AAA “Horizons” (circulation 1.7 million in CT, MA, RI).

-Spanish-language GED classes more than doubled the enrollments of last year.

-The Human Library date has been set for March 30, 2014 at RWU.

-See report for additional items.

5. Finance Report (E. Schwartz)

-E. Schwartz presented the first quarter Income Statement (through September 30, 2013). The report was unanimously accepted.

-C. de Leon asked about the \$250000 IMLS grant. PCL will receive about 10000 the first year and 7500 the second year. L. Kushner reported that the Exec. Committee discussed the need to be mindful of the amount of work that comes with grants (especially when federal funds are involved) and to balance work against benefits. In this case, Laura, Michelle, and Steve outlined the unique opportunities and benefits of this grant.

6. Development Report (S. Kumins)
 - In addition to grants listed on report, PCL has received \$15000 from United Way for Olneyville.
 - Legislative grants now in the works for WP and SP; only Fox Point remaining.
 - S. Kumins will present an overview of fundraising at the November meeting, based on the overview he presented at the October Executive C. meeting.

7. Personnel Report (K. Wise)
 - Committee will report next month.

8. Facilities Report (S. Gibbs)
 - Washington Park now has the 8th GTECH lab (hurray!).
 - A contractor has been selected for SHL and should begin work in a week or two.
 - Decision on second round of Champlin funding due end of November.

9. Governance Report (P. Raub)
 - Suggestions for committee assignments will go to M. McKenney in November.
 - “Responsibilities” chart and the report from the retreat will be reviewed at the November Exec. C. meeting and at then at the November Board meeting.
 - D. Schimberg thanked all members of the Board who attended the retreat. A. Kalafian thanked Deb and Patricia for pulling this important event together and noted the renewed sense that we need to do more for the staff that resulted.

10. Advocacy
 - Governance C. will discuss the Ad Hoc Advocacy C. and Public Relations.

11. Announcements
 - L. Kushner: Fund for Community Progress, 10/29, Rhoda Perry roast.
 - A. Graves: Smith Hill annual Halloween spectacular event, 10/30, 4-7.
 - S. Gibbs: A. Gunther will be out for 10-12 weeks.

12. Public Comment
 - Karen McAninch commented on the June 20th end-of-year financial statement regarding potential surplus funds and the contract MOU.

13. Adjournment

E. Schwartz moved to adjourn the meeting; P. Raub seconded the motion. The motion passed unanimously. The meeting adjourned at 6:55 pm.

Respectfully submitted,

Joan Dagle
Secretary