

Providence Community Library
Board of Directors Minutes
November 20, 2017
Rochambeau Library

Welcome and Call to Order

President Cyndie Wilmot called the meeting to order at 6:07 pm.

Secretary Joan Dagle took the roll call, noting that 11 trustees were present constituting a quorum.

Present: Elena Chiaradio, Joan Dagle, Deborah Del Gais, Judanne Hamidzada, Christine Kue, Patricia Raub, Deborah Schimberg, Ellen Schwartz, Pam Vogel, Cyndie Wilmot, Ken Wise.

Absent: Tony Aguilar, Kendra Brewster, Avital Chatto, Margaret Gardner, Althea Graves, Matthew Lawrence, Rochelle Lee.

Minutes: E. Schwartz moved that the board minutes from October 16 be accepted as recorded.

Second: P. Raub. Vote to approve: 10-0-1, P. Vogel abstaining.

President's Report

C. Wilmot announced that P. Vogel is the new chair of the Development Committee, and she noted that Knight Memorial Library reopened on October 23.

Janet Fuentes explained the "Famous Friends" database; it's a database of people PCL can call on for support.

C. Wilmot noted that the December board meeting has traditionally begun with a potluck dinner; the consensus was to continue that practice.

Director's Report

Jeffrey Cannell gave a PowerPoint presentation of the highlights of his report.

Steve Kumins provided updates on development, including funds received from Santander and CVS and the \$544K Champlin grant announced in a recent email.

D. Schimberg asked why the November 4 mini-golf event was cancelled; S. Kumins and J. Cannell explained that the decision was made because of apparent lack of support (low ticket sales, sponsorships).

Finance Committee Report

E. Schwartz presented the Income Statement ending October 31, 2017. P. Vogel moved to accept the statement. D. Del Gais seconded the motion. Vote: Unanimous (11-0).

E. Schwartz expects the audit report by January.

Governance Committee Report

P. Raub provided an update on strategic planning; she reviewed the meetings and interviews conducted by Julie DiBari and the plans for follow-up to the Dec. 2 retreat. She thanked Sara

Huber for her support in connection with the community meetings.

C. Space noted that results were coming in from the teacher survey. She summarized some of the findings from the patron survey: the majority of patrons walk to the libraries and come daily or weekly; what they valued most includes books, a friendly staff, and a clean and welcoming space; and what they most wanted to see were more evening hours rather than Saturday or Sunday hours.

P. Raub reminded everyone that the retreat is scheduled for Dec. 2: 12:30-3:30 at Smith Hill.

Facilities Committee Report

P. Raub asked about furniture for Wanskuck; S. Huber provided the timetable.

Advocacy Committee Report

P. Raub reported that the committee met last week. J. Cannell proposed board and constituent visits to the City Council to be followed by admin meeting(s) with the Mayor or the Council. P. Raub noted that Advocacy is ready to help with "Over the Edge."

Public Comment

None.

Adjournment

E. Schwartz moved to adjourn the meeting. Second: D. Del Gais. Vote: 11-0.

The meeting adjourned at 7:02 pm.

Respectfully submitted,

Joan Dagle
Secretary