

Providence Community Library
Board of Directors minutes
Dec. 19, 2011
South Providence Library

1. Welcome and Call to Order

President Marcus Mitchell called the meeting to order at 6:10 pm

Secretary Linda Kushner took a roll call of the board members, noting that 12 trustees were present making a quorum.

Present: Christian Caldarone, Kai Cameron, Gonzalo Cuervo, Joan Dagle, Deborah Del Gais, Dale Gorton, Linda Kushner, Marcus Mitchell, Sandy Oliviera, Patricia Raub, Deborah Schimberg, and Ellen Schwartz,

Absent: Althea Graves, Ann Keefe, Mark McKenney, Rochelle Lee, Chris Suchmann, Cyndie Wilmot and Ken Wise.

2. Minutes: Patricia Raub moved that the minutes from Nov 21, 2011 be accepted as recorded. The motion was seconded by Sandy Oliviera and passed unanimously.

3. Director's report

- Director Laura Marlane reported that two librarians needed at Rochambeau have been hired. - - Three out of our six e-rate applications have been approved for a total of \$180,520 which will be used to up date wiring for internal connection projects

- Stephanie Chausse has developed a new statistics form which will accommodate the needs of the OLIS Annual report as well as the needs for our programming and development.

-The staff is being trained in the use of Overdrive- the programs patrons will use to download e-resources. We expect a great increase in the uses of e-books this year.

-We have received new library cards with custom PCL logos which will be used in the card drive. See Program coordinators report below.

For more details about these activities and to learn about additional PCL activities see the full Director' report on file at office.

4. Program coordinator's report

- Michelle Novello reported that she and Laura continue to meet with PPSD to develop the partnership. New PCL brochures in Spanish and English have been printed for the schools.

- During the week of Feb. 21-25, (school vacation week,) PCL in conjunction with the Friends groups will hold Card Campaign at all 9 libraries. There will be will be games, refreshments, free books, RI Black Storytellers at each event. – All to encourage youngsters to come to the libraries with their families and become PCL cardholders.

- PCL activities are being well received. The Comic Consortium concluded with a handsome publication, the two GED classes is Spanish taught by volunteers already have a waiting list.

5. Finance Report

Treasurer Ellen Schwartz reported that the income statement for the 4 months ending Oct. 31, 2011 (attached) shows excess of \$263,248 expenses over revenue. However once the State payment for November comes it will reduce this amount to about \$6,000 or less.

Because PCL is changing its health provider to Tufts, our health insurance costs will increase up 10% (\$40,000) depending on which plan the employees chose with Tufts.

6. Development Report.

Steve Kumins, Dev. Director reported that from July 1, 2011 to Dec. 19, 2011 we have raised a total of \$160,265.51. This includes 59 gifts from individuals and family foundation, \$25,000 from the Metlife Foundation and \$18,741.97 from OLIS (final payment on the \$50,000 grant we were awarded last year.)

Upcoming fundraisers include

Jan 23, 2012, Providence Monthly's "10 People to Watch Part" – all ticket revenues will be donated to PCL.

Jan 28 2012 The Dewey Decibel Show (a low ticket musical fundraiser at AS220).

March 23, 2012. "The Great Checkout" this year's Gala Event at Rochambeau.

Sandy Oliviera reported that plans are underway to develop a series of "haunted libraries" around next October to raise more funds for PCL.

7. Personnel

The committee is in the process of reviewing the current Sexual Harassment Policy for discussion of potential revisions at January's meeting."

8. Governance: The board will vote on the by-law amendments at the January meeting

9 Facilities:

Sue Gibbs reported the facilities committee is meeting to prioritize repairs need on all the buildings in preparation for PCL's meeting with Champlin foundation.

10. Public Comment:

Karen McAninch suggested that the health insurance increase may fall below 10% since individual employees have the opportunity to choose a plan which costs less to PCL.

11. Executive session

Christian Caldarone moved that the meeting go into executive session pursuant to RIGL 42-46-5(a)(5). Joan Dagle seconded the motion. Voting in favor: Christian Caldarone, Kai Cameron, Gonzalo Cuervo, Joan Dagle, Deborah Del Gais, Dale Gorton Linda Kushner, Marcus Mitchell, Sandy Oliviera Patricia Raub, Deborah Schimberg, and Ellen Schwartz. Opposed none. Abstaining none. The motion passed unanimously.

Gonzalo Cuervo briefed the meeting on the lease/sale agreement that the City has reached with PPL to transfer the seven library buildings from PPL to the City over a period of 20 years. The City will immediately give PCL a long-term lease on the buildings enabling us to apply for grants to repair the buildings. There will be a press conference announcing this

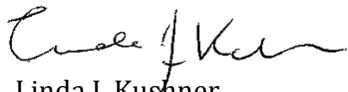
agreement to the public on Thursday Dec 22nd at 10:00 at Smith Hill library. There was much rejoicing

Dale Gorton moved that the meeting return to public session. Sandy Oliviera seconded the motion. Voting in favor: Christian Caldarone, Kai Cameron, Gonzalo Cuervo, Joan Dagle, Deborah Del Gais, Dale Gorton Linda Kushner, Marcus Mitchell, Sandy Oliviera, Patricia Raub, Deborah Schimberg, and Ellen Schwartz Opposed none. Abstaining none. The motion passed unanimously. The meeting returned to public session

12. Adjournment

Sandy Oliviera moved, and Patricia Rabb seconded that the meeting adjourn. The motion passed unanimously. The meeting adjourned 7:20.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Linda J. Kushner". The signature is fluid and cursive, with the first name being the most prominent.

Linda J. Kushner
Secretary