

Providence Community Library  
Board of Directors Minutes  
January 22, 2018  
Smith Hill Library

Welcome and Call to Order

President Cyndie Wilmot called the meeting to order at 6:23 pm.

Secretary Joan Dagle took the roll call, noting that 16 trustees were present constituting a quorum.

Present: Tony Aguilar, Kendra Brewster, Joan Dagle, Deborah Del Gais, Margaret Gardner, Althea Graves, Judanne Hamidzada, Patience Landford, Matthew Lawrence, Rochelle Lee, Patricia Raub, Deborah Schimberg, Ellen Schwartz, Pam Vogel, Cyndie Wilmot, Ken Wise.

Absent: Avital Chatto, Elena Chiaradio, Christine Kue.

Minutes: P. Vogel moved that the board minutes from December 20 be accepted as recorded.

Second: A. Graves. Vote to approve: 15-0-1. Abstaining: E. Schwartz

President's Report

C. Wilmot asked for an update on "Over the Edge"; T. Aguilar and P. Vogel provided details. She noted the good news that the State Fire Board has granted a one-year variance for KML (subject to approval by the full Board on January 23).

Finance Committee Report

Motion to approve the Finance Committee recommendation to accept the FY 17 Tax Form 990: D. Schimberg. Second: A. Graves. **Vote:** 16-0.

Motion to accept the FY 17 "Audited Financial Statements": P. Vogel. Second: A. Graves. **Vote:** 16-0.

Income Statement ending December 30, 2017: E. Schwartz reviewed the current deficit in light of salary expenditures to date, currently unfilled positions, and the upcoming June fundraiser. Motion to accept the 12/30/17 Statement: P. Vogel. Second: D. Del Gais. **Vote:** 16-0.

The board applauded E. Schwartz for all of her work on these matters.

The November 30, 2017 Income Statement was again tabled until the February meeting.

Director's Report

As submitted.

D. Del Gais asked Asst. Director Cheryl Space about the three vacant Library Manager Positions, noting that she thought they would have been posted by now. C. Space replied that the details about the positions were still being worked out.

Facilities Committee Report

As submitted.

### Governance Committee Report

P. Raub reviewed the materials (distributed) from the website. The list of board members, including email addresses, is on the password-protected board site; she noted that members should contact Stephanie Shea if they have forgotten their password. Other items from the site include the list of staff members with their pictures and an organizational chart. P. Raub said she would send hard copies of the 2018 calendar of board meetings.

### Advocacy Committee Report

T. Aguilar explained that this year there would be one event at City Hall: a showcase of three things facilitated by extra City funding (possibly FabNewport, a GED graduate, a handmade computer) and nine tables to showcase what each library has accomplished.

### Census Count

S. Gibbs, along with P. Landford and P. Vogel, discussed the partnership between PCL and the City regarding the 2018 US Census Test (Providence County is the national test cite) designed to be the template for the 2020 Census Count. Further details are in C. Space's section of this month's Director's Report. P. Vogel passed out information on Census job opportunities.

### Friends Council

D. Schimberg reported on the work done by Rhode Island College students involving statistis/demographics regarding library users during the "Nine Libraries" summer initiative. She reminded the board about the Spelling Bee at AS220, Friday, 8:00 pm.

### Public Comment

A. Graves announced that her mother, Mary Jones, would be inducted into the Martin Luther King Hall of Fame, Wednesday 5:30-7:30, Providence City Hall; everyone is invited!

### Adjournment

A. Graves moved to adjourn the meeting. Second: M. Gardner. Vote: 13-0 (R. Lee, P. Landford, E. Schwartz left before the meeting adjourned).  
The meeting adjourned at 7:46 pm.

Respectfully submitted,

Joan Dagle  
Secretary