

Providence Community Library
Board of Directors Meeting
Monday, January 27, 2020
Rochambeau Library, Community Room, 6:05pm-7:46pm

Welcome and Call to Order: Patricia Raub called the meeting to order at 6:05pm with 15 board members present to form a quorum.

Members Present: Tony Aguilar, Kendra Brewster, Avital Chatto, Joan Dagle, Deborah Del Gais, André Herrera, Rochelle Lee, Joseph Morra, Paige Raposa, Patricia Raub, Pam Vogel, Ellen Schwartz, Zachary Weinberger, Lynn Zagoudis-Eastridge, Cyndie Wilmot

Members Absent: Anita Bench, Jordan Day

Late Arrivals: Gregory Waksmulski arrived at 6:27pm bringing the Board member count to 16
Early Departures: None

Minutes: Cheryl Space, Library Director, suggested two minor tweaks to the December minutes and Joseph Morra, OLN Library Manager, suggested a minor tweak to a date. Avital Chatto made a motion to accept and approve the minutes from December 16, 2019 with the above corrections. Paige Raposa seconded the motion.

Approved: All

Opposed: None

Abstained: None

By unanimous vote, the motion was approved, 16-0-0

Mission Moment: Kendra Brewster presented a “Pre/Post Survey That Can Be Used Across Early Childhood Programs.” The survey targeted KML, OLN, and ROC participants with three main categories, “School Readiness and Literacy Development,” “Family & Community Relationship Behaviors,” and “Child’s Interest & Response to Program.” “Singing songs, participating in activities in circles, cleaning up, enjoying the programs, and not wanting to leave the programs” at PCL were the highest scoring survey responses. She mentioned this pilot evaluation could be used before starting new programs.

President’s Report: Patricia Raub recounted her visit to a Narragansett Town Court regarding their town library. She mentioned the presiding Judge ruled the Narragansett Library can sue their Town Council. Gilbane is also suing the Narragansett Town Council because they feel they sold the property at below fair market value and could have made more money if they sold the property to some other entity. The courtroom had many supporters on behalf of the library.

- She called Board members to update the Board contact list info and picture

Director's Report:

- Cheryl Space informed the Board about PCL's new partnership with WJAR-NBC10's new mid-morning lifestyle show. PCL will be "on" approximately three times a month.
- Cheryl showed the TV segment to the Board.
- Zachary Weinberger asked about Lieutenant Governor Dan McKee's question regarding additional hourly cost for the library. Cheryl commented that it is impossible to calculate additional hourly costs since each library has different cost structures and creating an average might skew costs higher. Each library has a different cost center since some buildings are owned, most are city owned but PCL maintains and manages them, and one location is rented. The employee count per each location varies per library, as well.

Governance Committee: Joan Dagle proposed to amend the Board Agenda and move the Secretary Nomination and Vote to an earlier position within the Agenda. Cyndie Wilmot seconded the motion.

Approved: All

Opposed: None

Abstained: None

By unanimous vote, the motion was approved, 16-0-0

Election of PCL's Board Secretary: Rochelle Lee

Cyndie Wilmot made a motion to nominate Rochelle Lee as PCL's Secretary, Tony Aguilar, seconded.

Approved: Tony Aguilar, Kendra Brewster, Avital Chatto, Joan Dagle, Deborah Del Gais, André Herrera, Joseph Morra, Paige Raposa, Patricia Raub, Pam Vogel, Ellen Schwartz, Gregory Wakszulski, Zachary Weinberger, Lynn Zagoudis-Eastridge, and Cyndie Wilmot

Opposed: None

Abstained: Rochelle Lee

The motion was approved, 15-0-1

Finance Committee Report: Ellen Schwartz presented the December Financial Statement and took and responded to general questions. Avital Chatto made a motion to accept the December 2019 Financial Statement. Deborah Del Gais, seconded.

Approved: Tony Aguilar, Kendra Brewster, Avital Chatto, Joan Dagle, Deborah Del Gais, André Herrera, Rochelle Lee, Paige Raposa, Patricia Raub, Pam Vogel, Ellen Schwartz, Zachary Weinberger, Lynn Zagoudis-Eastridge, and Cyndie Wilmot

Opposed: None

Abstained: Joseph Morra, Gregory Wakszulski

The motion was approved, 14-0-2

Development Committee Report: Michael Bordonaro informed the Board that PCL will once again host the "Over the Edge" fund raising event October 16-17 at the Regency Plaza. Development team will try

to have all of the sponsorship's monies be counted within the 2020-2021 fiscal year. Other funds, such as individual and group pledges will be counted towards the 2021-2022 fiscal year. The event will be re-branded as "heroes."

- The Graduate Hotel will host PCL's Spelling Bee fund raising event in mid-April. Michael and Matthew Lawrence are coordinating.
- The 2020 fall appeal has raised \$80,217 with 260 donors. \$16K more than last year.
- On March 12, PCL will host a donor appreciation event for those who this year have donated \$500 or more.

Marketing & Advocacy Committee Report: Tony Aguilar and Cheryl Space passed the 2020 Advocacy packets to each Board member. He and Cheryl explained what is included in the packet and how each Board member can help with the advocacy push to reach a City Council member and the Mayor's office via phone call or a post card.

- Cheryl has set dates for phone-a-thons (one at each library), a text-a-thon, an email-a-thon, and a social media post-a-thon. There is an online spreadsheet where anyone can sign up and join their library for their event.

Facilities Committee Report: None

Other Business: PCL Electronic Devices & Equipment Policy

Pam Vogel made a motion for PCL to accept the policy, Ellen Schwartz, seconded.

Approved: Tony Aguilar, Kendra Brewster, Avital Chatto, Joan Dagle, Deborah Del Gais, André Herrera, Rochelle Lee, Paige Raposa, Patricia Raub, Pam Vogel, Ellen Schwartz, Zachary Weinberger, Lynn Zagoudis-Eastridge, and Cyndie Wilmot

Opposed: None

Abstained: Joseph Morra, Gregory Waksmulski

The motion was approved, 14-0-2

Public Comment: None

Adjournment: Ellen Schwartz made a motion to adjourn, Paige Raposa, seconded.

By unanimous vote, the motion was approved, 16-0-0

The meeting adjourned at 7:46 pm.

Respectfully submitted,

Tony Aguilar
Vice President

Rochelle Lee
Secretary