

Providence Community Library
Board of Directors Minutes
April 20, 2020
Remote Meeting via Zoom

Welcome and Call to Order

President Patricia Raub called the meeting to order at 6:05 pm with fifteen members present

Present: Tony Aguilar, Anita Bench, Kendra Brewster, Avital Chatto, Joan Dagle, Jordan Day, Deborah Del Gais, Andre Herrera, Rochelle Lee, Joseph Morra, Paige Raposa, Patricia Raub, Pam Vogel, Cyndie Wilmot, Lynn Zagoudis-Eastridge. Gregory Wakszulski Jr. and Zachary Weinberger arrived later in the meeting.

Absent: Jean Lamb, Ellen Schwartz

Minutes:

The February 24, 2020, minutes were reviewed. Jordan Day moved to approve the minutes. Joan Dagle seconded the motion, and it was approved by a vote of 10-0-5, with Tony Aguilar, Jordan Day, Deborah Del Gais, Andre Herrera, and Pam Vogel, abstaining.

President's Report

Patricia Raub said that she was impressed by the staff's flexibility, patience, and hard work in dealing with the coronavirus crisis, and board members held up Thank You cards for the staff.

Director's Report

Cheryl Space also extended her gratitude and thanks to the staff, and she acknowledged the guidance and support she has received from the State, specifically OLIS (Office of Library and Information Services) and OSL (Ocean State Libraries), as well as the Providence Mayor's office. She described the staff's activities after the closure of the buildings, including virtual reference services, and online library card registrations, virtual chats (in English and Spanish), the posting of numerous YouTube and FaceBook videos, and curbside book delivery. She noted that card registrations, YouTube and FaceBook followers, Kanopy and ebook checkouts have risen dramatically.

She discussed initial plans for the procedures that will be in place once the libraries reopen.

Deborah DelGais made a motion to express the Board's profound gratitude to the staff for their committed service during the Coronavirus crisis, Tony Aguilar seconded the motion, and all voted in favor of the resolution.

Gregory Wakszulski Jr. joined the meeting at 6:41 pm.

Finance Committee

The Board reviewed and voted to approve the March 31, 2020 financial statement.

Pam Vogel made a motion to approve the March 31, 2020 financial statement. Jordan Day seconded the motion. The motion passed unanimously. 16-0-0.

Zachary Weinberger arrived at 6:53.

Cyndie Wilmot made a motion to authorize Susan D Gibbs, PCL Chief Operating Officer, to submit our application to Citizens Bank for \$610,700 for the SBA Paycheck Protection Program that is part of the Federal CARES ACT. The motion was seconded by Jordan Day. The motion passed unanimously. 17-0-0.

Deborah Del Gais praised Sue Gibbs for being so fast and working so hard to submit our application quickly and thereby ensuring that our loan application was approved, considering how many other organizations were unsuccessful in obtaining the funding.

Development Report

Michael Bordonado provided an overview of our Donor Cultivation plans, and he reported on upcoming fiscal year-end fundraising. He thanked the Board for its participation in the recent RI Gives fundraiser, and he reported that PCL raised \$8,410 during the event. Although Giving Tuesday has been moved to May 5 for this year, PCL will still focus on raising donations during the original date in December.

Governance Report

Joan Dagle reported that 100% of the Board submitted the Board Survey, and she thanked members for doing so. She provided the Board with an overview of the findings and announced that the Governance Committee would be asking the Board to discuss some of the areas in which there was disagreement during the next three Board meetings. Patricia Raub thanked Sara Huber for her hard work in compiling the survey data.

Other Reports—Q & A

Marketing and Advocacy—Tony Aguilar answered a question from Cyndie Wilmot regarding the nature of a possible “Haunted Bike Ride” fundraising event possibly to be scheduled in 2021.

Public Comment: None

Motion to Adjourn

Tony Aguilar moved to adjourn, and Jordan Day seconded the motion. All voted in favor. 17-0-0. Meeting ended at 7:31.

Minutes approved by the PCL Board on June 15, 2020

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