

PCL's May 17, 2021 Board meeting was called to order at 6:02 pm by Patricia Raub, Board President.

Full Board Roster:

LaJuan Allen, Tony Aguilar, Anita Bench, Kendra Brewster, Avital R. Chatto, Joan Dagle, Deborah Del Gais, Andre Herrera, Caleb Horton, Jean Lamb, Rochelle Lee, Sarah Morenon, Tim Moroz, V. Raffini, Paige Raposa, Patricia Raub, Adriana Vargas, Pam Vogel, Zachary Weinberger, Cyndie Wilmot, Lynn Zagoudis-Eastridge

Current Board composition = 21 members

Board Member(s) Present:

LaJuan Allen, Tony Aguilar, Anita Bench, Joan Dagle, Deborah Del Gais, Andre Herrera, Caleb Horton, Jean Lamb, Rochelle Lee, Sarah Morenon, Tim Moroz, Paige Raposa, Patricia Raub, Pam Vogel, Zachary Weinberger, Cyndie Wilmot, Lynn Zagoudis-Eastridge

17 Members present

Member(s) Absent:

K. Brewster, A. Chatto, V. Raffini, A. Vargas

4 Members absent

PCL Staff Present:

Michael Bordonaro, Sue Gibbs, Sara Huber and Cheryl Space

Guest PCL staff:

None

Meeting Guest(s):

Wheeler School Students, (8th Grade): Sonia Pensa, Hannah Pell and Anna Pizzarella. Teacher is Joe Baer. Presenting a student film project primarily about Knight Memorial Library titled, "Impacting Communities through Public Libraries". Olneyville Library was also featured.

Approval of April 2021 PCL Board Minutes:

Discussion of PCL April Board meeting minutes with the following corrections to Board minutes:

Cyndie Wilmot -- In PCL's Exec. Director's Report, where bullet # four is found, there seems to be an incomplete sentence. Rochelle will correct.

Motion to Approve April 19, 2021 PCL Board Meeting Minutes:

Patricia Raub called for a vote to approve April 19, 2021 Board Minutes with the one correction above; motion to approve was made by Deb Del Gais and Jean Lamb seconded the motion.

VOTE on MOTION

Yes 15 No 0 Abstained 2 Unable to Vote 0 Total Votes 17
(L. Allen, T. Moro)

Mission Moment:

Speaker(s): Sonia Pensa, Hannah Pell and Anna Pizzarella. Teacher is Joe Baer

Affiliation(s): Wheeler City Side Library Group, Wheeler School, 8th graders

Topic: "Impacting Communities through Public Libraries", an original film project created by Wheeler 8th grade students about Knight Memorial Library and PCL's library programs, in general

Students presented a film created by them about Knight Memorial Library, featuring ways that libraries impact and support community members and social issues that are challenging. The film also described how the pandemic impacted programs and featured PCL staff members Emily LeMay and Melissa Rivera of Knight Memorial and Joseph Morra of Olneyville library. Students thanked each staff member for helping them during their research and the filmmaking process.

The film described the short history of Knight Memorial, current PCL library programs and the impact of the pandemic on library services, staff and community members. Students also discussed what they learned about libraries because of their film project.

Board discussion followed with a Q&A with each student followed along with kudos and thanks to students and their teacher for creating a film to promote awareness of PCL's library programs. Students were also invited to remain in touch and to become regular patrons of PCL's community libraries.

Board President's Report:

Patricia introduced LaJuan Allen as the new appointment of the Mayor. LaJuan introduced himself and spoke briefly about his role in the Mayor's Office and LuJuan shared his contact information in the Mayor's office with Board members.

Patricia mentioned that Cyndie was interested in discussing when PCL Board meetings will be held in person again. Patricia moved to the Executive Director's Report which includes some of this information.

Executive Director's Report:

Cheryl discussed the planning process and the ongoing steps PCL is taking to prepare for library re-opening. With the change of pandemic safety standards, discussions amongst staff and administration is ongoing. There is no vaccination mandate for staff. PCL will continue to follow most of the Office for Library and Information Services recommendations. The pace of re-opening PCL libraries will proceed at a cautious pace until further notice.

Cheryl has met with teams of staff to talk about re-opening programs and staff and acknowledged staff for their dedication, creativity and ideas to shape library post pandemic programs.

PCL's Year Ending April 30, 2021 Finance Committee Report:

Pam Vogel discussed several line items in the committee report and mentioned those cost areas that fluctuated from their budget projections. Most changes, plus or minus, in budget projections related to the pandemic's impact on revenues and Covid related safety requirements that have an affect PCL's operating costs.

Sue confirmed that official approval from the Small Business Administration has been granted to PCL which can now convert PCL's PPP loan into a grant. Board discussion followed.

Motion to Accept PCL's Year Ending April 30, 2021 Financial Report:

Patricia Raub called for a vote to accept PCL's Year Ending April 30, 2021 Finance Report, (no corrections);

The motion to accept the May Finance Committee Report was made by Pam Vogel and Zachary Weinberger seconded the motion.

VOTE on MOTION

Yes 16 No 0 . Abstained 1 Unable to Vote 0 . Total Votes 17
(L. Allen)

PCL Fund Development Report:

Michael Bordonaro updated members on several campaigns mentioned in his May Fund Development Committee Report, including:

- Spring appeal - \$16,203 with 216 contributors to date; revenue to date exceeds the amount raised last year, this time, by a significant amount.
- *Jeepers Keepers* raffle ticket sales and amounts received to date for sponsorships and other donations.

Patricia asked Board members to share their ideas on ways PCL can improve raffle ticket sales. Members offered advice, shared information about upcoming events and venues and described other locations and ways to promote and sell raffle tickets.

Tony and Michael mentioned there is a sign up sheet for members to use to coordinate volunteers engaged in the *Jeepers* raffle ticket sales and to sign up volunteers for PCL's upcoming, *Towering Stories*, event. Michael will resend the sign up sheet to members and LuJuan will include information about PCL's, *Jeepers Keepers* and *Towering Stories* fundraisers in the City's e-news blasts.

Michael noted that marketing and outreach materials for *Towering Stories* are in the May Board meeting package. *Towering Stories*, flyers include information for sponsorships and how to become a participant. Michael asked everyone to please circulate widely.

PCL Governance Committee Report:

Joan announced the Committee's nominees for next year's Board officers are as follows: Zachary Weinberger for Board President, Paige Raposa for Board Vice President and Andre Herrera for Secretary. The nominee for PCL's 2022 Board Treasurer is pending several required Board votes, but the Committee recommends Jordan Day.

Joan described the Committee plans to nominate Jordan Day as 2022 Board Treasurer, although Jordan is not a Board member. To address that fact, the Committee is nominating Jordan to fill an at-large board position. There are three vacant, at-large seats to be filled of which, one is being set aside for Jordan to be elected to the Board during PCL's September annual meeting. Upon being elected as a board member, Jordan will be placed on PCL's slate of officers as the Board Treasurer, along with nominees for Board President, Vice-President and Secretary.

Discussion and Questions Regarding Other Reports in May's Board Package:

Board Advocacy and Marketing Committee Report:

No comments

Board Exhibits Committee Report:

Patricia also reminded members that PCL's Exhibits Committee submitted its first ever Board report which is included in the Board package. It is a new, ad hoc board Committee that includes Caleb, Raffini and Patricia.

The Board's *Exhibits Committee* is conducting oral interviews to record stories about South Providence's past and present. Some of those interviews will become available to view on PCL's website(s). When possible, PCL's *Exhibits Committee* hopes to launch oral history projects in other Providence neighborhoods and, whenever possible, interview any person who wishes to contribute to PCL's oral history project through recorded interviews. Discussion followed.

Pam mentioned several individuals whom Committee members may be interested in speaking to because of their direct knowledge and insights about the history of Providence's east side and downcity communities. Caleb said the *Exhibit Committee* is always interested in speaking with anyone who has an interest and knowledge of Providence's neighborhood history. Caleb also posted his contact information in the meeting's Zoom chat.

Public Comments and Announcements:

None

Motion to Adjourn:

Andre motioned to adjourn the Board meeting; Deb seconded the motion.

VOTE ON THE MOTION:

Vote on the motion to adjourn was unanimous. Patricia Raub, Board President adjourned the meeting at 7:10 pm.