

Providence Community Library
Board of Directors Minutes
May 18, 2020
Remote Meeting via Zoom

Welcome and Call to Order

President Patricia Raub called the meeting to order at 6:32 pm with 12 members present.

Present: Tony Aguilar, Anita Bench, Kendra Brewster, Joan Dagle, Deborah Del Gais, Andre Herrera, Joseph Morra, Patricia Raub, Pamela Vogel, Zachary Weinberger. Cyndie Wilmot, Lynn Zagoudis-Eastridge. Jean Lamb arrived shortly after the roll call, making 13 members present.

Absent: Avital Chatto, Jordan Day, Rochelle Lee, Paige Raposa, Ellen Schwartz, Gregory Waksmulski.

Minutes

The Minutes of the April meeting were not available; approval postponed.

Director's Report

Cheryl Space updated the board on PCL's activities during the coronavirus pandemic. PCL initiated curbside service at three locations during the shut-down and will expand that to all nine locations starting May 25th as RI enters Phase 1 of reopening. PCL is also planning for Phase 2.

Finance Committee Report

Sue Gibbs presented the financial statement ending April 30, 2020. She noted that we are doing well on revenues and she reviewed the effects of the shut-down on budgeted items. She also informed the board that the application for forgiveness of the COVID-19 loan has come; all the money received will be used for payroll. The funds will show up in either the June or July statement. J. Lamb moved to approve the April 30 statement; D. Del Gais seconded. **Vote to approve:** 13-0. Unanimous.

S. Gibbs also presented a resolution that the board approve and accept the SBA Paycheck Protection Program loan to PCL in the amount of \$610,700 funded via Citizens Bank on April 27, 2020. C. Wilmot moved to accept and approve the resolution; A. Herrera seconded. **Vote to approve:** 13-0. Unanimous.

Development Report

Z. Weinberger and M. Bordonaro updated the board on Over the Edge (renamed Towering Stories) plans and on new features of the Spring appeal which is set for the end of May.

Governance Report

J. Dagle thanked the board for its response to the board survey; all 19 current board members returned the survey. She asked the board to focus on the sections of the survey designated for this meeting: those pertaining to the conduct and substance of board meetings. With respect to the issue of preparation for board meetings: the discussion led to a compromise consensus that the packet of information the board receives should be distributed by the Thursday prior to Monday board meetings. On the effectiveness of the Mission Moment: Z. Weinberger suggested someone from the staff

reporting on the impact of a specific program; J. Morra wanted to hear from board members about a meaningful PCL moment for them; J. Lamb and T. Aguilar suggested alternating between the two ideas. The committee will contact the board about Question #2 regarding areas the board would like to know more about and how best to implement that. For the June meeting, the discussion will focus on issues having to do with board membership (membership categories and terms); changes will need to be voted on and, if adopted, will result in changes to the by-laws.

Marketing and Advocacy Committee Report

J. Morra suggested an editorial change regarding PCL's marketing of Towering Stories in light of the potential lifting of the stay-at-home order; accepted by T. Aguilar.

Public Comment

None.

Adjournment:

D. Del Gais moved to adjourn. Second: J. Lamb. **Vote:** 13-0. Unanimous.
The meeting adjourned at 7:58 pm.

Respectfully submitted,

Joan Dagle
Acting Secretary