

Providence Community Library  
Board of Directors Minutes  
May 21, 2018  
Smith Hill Library

Welcome and Call to Order

President Cyndie Wilmot called the meeting to order at 6:07 pm with twelve members present.

Present: Kendra Brewster, Joan Dagle, Deborah Del Gais, Margaret Gardner, Matthew Lawrence, Rochelle Lee, Patricia Raub, Deborah Schimberg, Ellen Schwartz, Pam Vogel, Cyndie Wilmot, Ken Wise. Judanne Hamidzada arrived after the roll, making thirteen members present from that point on.

Absent: Tony Aguilar, Avital Chatto, Elena Chiaradio, Althea Graves, Patience Landford.

Minutes: M Lawrence moved that the board minutes from April 16 be accepted as recorded. Second: P. Raub. Vote to approve: 10-0-2. Abstaining: R. Lee, P. Vogel.

President's Report

C. Wilmot yielded to J. Cannell, Library Director. Jeff spoke of his appointment at PCL as a turning point for him and maybe for PCL as well. He thanked everyone for bringing him and noted that he will be watching PCL from afar. R. Lee reminded Jeff that "you have family here now."

C. Wilmot reviewed the request from the Executive Committee that the Board authorize the Executive C. to work on a plan for the selection of the next Director, and to appoint an Interim Director. Discussion included J. Hamidzada's comment that PCL staff and the public were putting their trust in us. R. Lee moved and D. Del Gais seconded a motion to approve the Executive C. request. **Vote: 13-0.** P. Raub then moved that the Board ask the Executive Committee to appoint Cheryl Space as Acting Director effective June 24, 2018. Seconded unanimously. **Vote: 13-0.**

Director's Report

J. Cannell reported that the Development Committee met Thursday and discussed allowing someone from another non-profit organization to sign up for "Over the Edge"; \$1500 would need to be raised and would be split evenly with PCL. If you know of anyone who would be interested, send the names to Steve Kumins and he will work out the details. To date: 26 individuals; \$37,000 raised.

Finance Committee Report

E. Schwartz presented the Income Statement ending April 30, 2018. D. Schimberg stated that "all four south side library positions" are unfilled. J. Cannell and others responded that R. Burkett's would be posted soon and the other three were waiting for the outcome of a settlement meeting on Thursday. D. Schimberg proposed that if there is no resolution by Monday, the Executive Committee call a special board meeting to determine how we can get the positions filled. R. Lee

seconded. After discussion about the potential consequences of the proposal, including the negotiating difficulties it would create for the administration, the vote was taken. **Vote: 2-7-4.** The motion failed. Voting in favor: R. Lee; D. Schimberg. Voting against: J. Dagle, D. Del Gais, M. Gardner, J. Hamidzada, E. Schwartz, P. Vogel, C. Wilmot. Abstaining: K. Brewster, M. Lawrence, P. Raub, K. Wise.

Motion to accept the 4/30/2018 Income Statement: M. Gardner. Second: M. Lawrence.  
**Vote: 13-0.**

#### Governance Committee Report

P. Raub reviewed the proposed change to section V. Committees of the By-Laws regarding the selection and tenure of committee chairs. A suggestion was made to add for clarification “Except as stated otherwise in these By-laws,” to the last sentence of the proposed change. The vote on the change to the By-laws will occur at the next meeting of the Board.

#### Report on RI Foundation Board Workshop on Fundraising

K. Wise reported on the workshop held a month ago with 30-40 people from 15 organizations attending. He noted a key take-away point: Boards are vital to fundraising, and 72% of donations are made by individuals, not through events. P. Raub noted that she thought the how-to-ask role-playing was effective and suggested it could be worth doing at a board meeting.

#### Strategic Planning Committee Report

K. Brewster, with Cheryl Space, led a discussion of the streamlined version of the Strategic Plan. The ad hoc working groups or committees that will be needed are to be determined. The flow chart distills the report. D. Del Gais commented on the effectiveness of mission statements that can be summed up in one sentence or brief phrases; she suggested such a possibility for PCL could be helpful in developing a “brand” and in partnership and outreach efforts. K. Brewster moved to approve Sections 1-3 of the revised draft of the Strategic Planning Report; C. Wilmot seconded.  
**Vote: 12-0-1.** Abstaining: E. Schwartz.

#### Facilities Committee Report

As submitted. D. Del Gais noted that the teen room at Mt. Pleasant is lovely and she encouraged everyone to stop by.

#### Advocacy Committee Report

As submitted.

#### Public Comment

Karen McAninch asked that the Board talk with staff during the period of the transition to a new Library Director.

#### Adjournment

M. Gardner moved to adjourn. Second: R. Lee. **Vote: 13-0.**  
The meeting adjourned at 8:10 pm.

Respectfully submitted,

Joan Dagle  
Secretary