

Providence Community Library  
Board of Directors minutes  
July 18, 2011  
South Providence Library

1. Welcome and Call to Order

The meeting was called to order at 6:10 pm by Vice President Patricia Raub. Secretary Linda Kushner took a roll call of the board members, noting that 13 trustees were present making a quorum.

Present: Christian Caldarone, Kai Cameron, Deborah Del Gais, Althea Graves, Alan Gunther, Linda Kushner, Patricia Raub, Mark McKenney, Deborah Schimberg, Ellen Schwartz, Chris Suchmann, Cyndie Wilmot and Ken Wise.

Absent: Joan Dagle, Dale Gorton, Gonzalo Cuervo, Ann Keefe, Rochelle Lee, and Marcus Mitchell,

The Board noted and accepted the resignation of Maureen Romans as the representative of the Mt Pleasant Friends group.

Kai Cameron and Deborah Del Gais were welcomed to the Board as the new South Pleasant and Mt Pleasant Friends groups Representatives respectively.

Correction of Minutes

There were no corrections to the minutes of the June 13 2011 Board Meeting . Ellen Schwartz moved that the minutes of June 13, 2011 be accepted. The motion was seconded by Chris Caldarone and passed unanimously.

The Minutes of June 23, 2001 were corrected to reflect the correct date under section #2. With that correction, Mark McKenney moved that the minutes of June 23<sup>rd</sup> be accepted. The motion was seconded by Chris Caldarone and passed unanimously.

2. Director's report.

Laura Marlane, Executive Director, reported that PCL as part of the PCL/PPSD summer reading collaboration is meeting with OLIS to explore the possibility of books being donated to the children in the program.

The "Live on the Lawn" Concert series at Knight Memorial is being well received and hailed in the community as a way of developing a greater sense of neighborhood.

Union negotiations have begun. Cyndie Wilmot, Linda Kushner, Sue Gibbs and Maria Melvin and the Director are representing management in the negotiations.

More details and information on other activities are available in the Director's written report.

3. Development Report: (Steve Kumins)

Donations are still trickling in from Spring Fundraising appeal The total received has grown to \$15,000 .

Funds received since the start of the fiscal year on July 1, 2012, from all non- grant donations is \$18,000. We have been informed that we have been awarded a RISCA grant for \$4,000 which will be applied to a photography , and a \$2000 grant from the Horton Foundation. Both of these grants are first time awards for PCL

4. Treasurers Report: (Ellen Schwartz)

The Master lease money (\$152,408 has arrived! This will help us avoid a cash flow problem in July and August. The city still owes us around \$29,000 from fiscal2010/11.

Ellen Schwartz presented the Income statement ending June 30, 2011 (attached.) Because of our very conservative spending, and with the receipt of the master lease money we will end this year spending \$80,000 less than budgeted. The report was accepted by the Board for audit.

Ellen presented PCL's First draft Budget 2011-12. (Attached) The budget is a "draft" because we still do not know for sure if the city actually budgeted PCL for the full amount of \$3,500,000 it has promised; otherwise the figures are pretty solid.. The total budget for this year is \$4,644,450. After a full discussion of the expenses, Cyndie Wilmot moved that we approve the budget as presented. Althea Graves seconded the motion and it passed unanimously.

5 Personnel report: (Patricia Raub)

Ken Wise and Cyndie Wilmot have joined Alan Gunther and Patricia Raub as members of Personnel Committee.

Patricia Raub presented the Employees Handbook 2011 for adoption by the Board. The Report which had been written by the committee and then extensively rewritten under the guidance of our attorney, was recommended for passage by the Personnel Committee. Linda Kushner moved that the "Handbook" be adopted by the Board. Ellen Schwartz seconded the motion and after discussion the motion passed unanimously.

7. There was no Facilities report this month.

8. Friends Committee Report.

The Friends committee has dissolved itself; choosing instead to meet through the Friends Council.

We do not yet know how much money was raised through Friends the "Pizza Uno fundraiser." Althea Graves announced that the Smith Hill Friends group has a great 2<sup>nd</sup> annual meeting whose theme was "We are Still Here!"

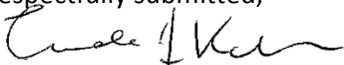
9 New Business

The calendar of the 2011/12 has been set (see attached calendar.) We will meet on the third Monday of each month except in January and February when we will meet on the 2<sup>nd</sup> Monday to avoid the Martin Luther King and Presidents' Day celebrations in those two months.

10. Adjournment

Mark McKenney moved, and Althea Graves seconded that the meeting adjourn. The motion passed unanimously. The meeting adjourned at 7:15p.m.

Respectfully submitted,

  
Linda Kushner, Secretary