

Providence Community Library  
Board of Directors Minutes  
February 22, 2016  
South Providence Library

1. Welcome and Call to Order

President Cyndie Wilmot called the meeting to order at 6:03 pm.

Secretary Joan Dagle took the roll call of the board members, noting that 16 trustees were present constituting a quorum.

Present: Tony Aguilar, Joan Dagle, Deborah Del Gais, Grace Diaz, Margaret Gardner, Althea Graves, Alan Gunther, Christine Kue, Matthew Lawrence, Mark McKenney, Janet Pichardo, Patricia Raub, Ellen Schwartz, Pam Vogel, Cyndie Wilmot, and Ken Wise.

Absent: Christian Caldarone, Avital Chatto, Elena Chiaradio, Rochelle Lee, Silaphone Nhongvongsouthy, Bianca Rodriquez, Deborah Schimberg.

2. Minutes: A. Graves moved that the board minutes from January 25 be accepted as corrected. M. McKenney seconded the motion; the motion passed unanimously.

3. Executive Committee Report: C. Wilmot

C. Wilmot reported on a meeting with the architect regarding some changes to the St. Teresa's plans; no final cost estimate yet.

The February Executive Committee meeting determined a salary range for the Library Director to recommend to the Board; see below.

There will be a "meet and greet" on March 2 at 5:30 at Blaze in Pawtucket for the Board, the Leadership Team, and the Advisory Council. M. McKenney noted that this will be the first event for the Advisory Council.

4. Bank Signatories

M. McKenney moved to approve the following resolution, seconded by M. Lawrence:

"Resolved: that we, the PCL Board of Directors, duly authorize the removal of all bank signatories for the Citizen Bank Checking and Petty Cash accounts, with the exception of Lucinda Wilmot, Joan Dagle, and Susan Gibbs." The motion passed unanimously with the understanding that, if Needed for clarification, wording to include Sue Gibbs in the list of names be added to the official document.

5. Salary Range for Library Director

C. Wilmot presented the recommendation of the Executive Committee that the salary range for the Library Director position be \$90,000 to \$115,000. S. Gibbs distributed a handout showing the

salaries for other LD positions, and noted that almost all of those libraries had assistant directors and fewer branches than PCL has.

P. Vogel moved to accept the recommendation of the Executive Committee; P. Raub seconded the motion. The vote: 15 in favor, 1 abstention. Voting in favor: T. Aguilar, J. Dagle, D. Del Gais, G. Diaz, M. Gardner, A. Graves, C. Kue, M. Lawrence, M. McKenney, J. Pichardo, P. Raub, E. Schwartz, P. Vogel, C. Wilmot, K. Wise. Abstaining: A. Gunther. The motion was approved.

6. Library Director's Report: Eileen Dyer  
As submitted.

7. Program Director's Report: Michelle Novello  
As submitted.

8. Finance Report: E. Schwartz  
-Income statement, ending January 31, 2016 accepted as submitted. (J. Dagle moved, G. Diaz seconded motion to accept: unanimously approved.) E. Schwartz noted that the Finance Committee will meet to discuss cutting costs.

9. Development Report: M. Lawrence  
-The fundraiser has been moved to May 4 in order to accommodate the schedule of honoree Congressman David Cicillini. Noted: the date is also RI Independence Day and Star Wars Day.  
-Sponsors are still being sought; let M. Lawrence, S. Kumins, or M. Novella know if you have leads. There will also be a raffle.

10. Facilities Report: Sue Gibbs  
-PCL has five active CDGB projects.  
-The doors at Wanskuck will be paid for with part of the \$40,000 gift from the Sharpe family.

11. Governance Report: P. Raub  
-On behalf of the board, P. Raub welcomed Janet Pichardo, a new City Council representative to the board.  
-The Governance Committee met last week and will send a proposal regarding an ad hoc Strategic Plan committee to the Executive Committee.

12. Advocacy Report: K. Wise  
-K. Wise reported that the Friends groups were working hard on the postcard campaign.

13. Public Comment  
-The next board meeting will be March 21, 5-8 pm, at Rochambeau. It will include a meeting with the Leadership Team consultants and a discussion about finances and cutting costs.  
-A. Graves announced Black History events tomorrow at Smith Hill Library.  
-P. Vogel announced pop-up sale at Rochambeau on March 5; a book sale is also scheduled for that

day at Knight Memorial Library.

14. Adjournment

M. McKenney moved to adjourn the meeting; A. Graves seconded the motion. The motion passed unanimously. The meeting adjourned at 7:15 pm.

Respectfully submitted,

Joan Dagle  
Secretary