

Providence Community Library  
Board of Directors  
Meeting Minutes: March 15, 2021  
Remote Meeting via Zoom

Welcome and Call to Order: 6:03 pm by Patricia Raub, Board President  
Tony Aguilar, Board Vice President, functioned as Board Secretary. Aguilar covered for Rochelle Lee, who was absent.

Board Roster:

Tony Aguilar, Anita Bench, Kendra Brewster, Avital R. Chatto, Joan Dagle, Jordan Day, Deborah Del Gais, Andre Herrera, Caleb Horton, Jean Lamb, Rochelle Lee, Sarah Morenon, Tim Moroz, Joseph Morra, V. Raffini, Paige Raposa, Patricia Raub, Adriana Vargas, Pam Vogel, Zachary Weinberger, Cyndie Wilmot, Lynn Zagoudis-Eastridge

Board composition = 22 members

Members Present:

Tony Aguilar, Anita Bench, Avital R. Chatto, Joan Dagle, Jordan Day, Deborah Del Gais, Jean Lamb, Sarah Morenon, Tim Moroz, Joseph Morra, V. Raffini, Paige Raposa, Patricia Raub, Pam Vogel, Cyndie Wilmot, Lynn Zagoudis-Eastridge

Total: 16 members present

J Morra joined the meeting after roll call at 6:18pm

Members Absent:

K. Brewster, A. Herrera, C. Horton, R. Lee, A. Vargas, Z. Weinberger

Total: 6 members absent

PCL Staff Present: Michael Bordonaro, Sue Gibbs, Sara Huber, Cheryl Space  
Guest staff/Mission Moment: Duongrattha Siv, Donna Whitting from Mount Pleasant Library. Also, Stephanie Shea and union rep, Karen McAninch

Approval of February 22, 2021 Board Minutes:

Patricia Raub asked if there were any comments, questions, or corrections to the February 2021 Board minutes report. D. Del Gais mentioned that Ellen Schwartz's last name was misspelled. T. Aguilar corrected the file and resent it to Sara Huber on 3/17.

Motion to Approve February 22, 2021 Board Minutes:

Patricia Raub called for a vote to approve the Board's February 22, 2021 Minutes (with corrections).

Motion was made by D. Del Gais and J. Day, seconded the motion.

VOTE on MOTION

Yes 14 No 0 Abstained 1 Unable to Vote: 1 Total Votes 15

Board Members who approved the measure: Tony Aguilar, Avital R. Chatto, Joan Dagle, Jordan Day, Deborah Del Gais, Jean Lamb, Sarah Morenon, Tim Moroz, V. Raffini, Paige Raposa, Patricia Raub, Pam Vogel, Cyndie Wilmot, Lynn Zagoudis-Eastridge

Abstained: A. Bench

Member not available for this vote: J. Morra

Board President's Report:

- Patricia shared a "Thank You" letter addressed to RI Representative David Cicilline
- Announced subsequent Board Zoom meetings will open at 5:45 PM so Board members may socialize prior to meeting itself

Executive Director's Report:

- Cheryl shared an updated Strategic Plan document for FY2020-FY2023
- Announced the Library had purchased 2500 KN-95 masks to distribute to all staff and patron who need one.
- The Library called and offered the City to help sign up Providence residents to sign up for the Covid vaccine rollout. Many patrons do not have computers or have trouble navigating the process.
- The City jumped at the chance and is training 12 staff volunteers at vax clinics. Volunteers received the vaccine, as well.
- Cheryl and Carolina met with Nuria Alonso-Garcia, PC professor and author, to start the planning process for 2021 Feria del Libro. This year's event will take place virtually and will run for a full week. Various PCL branches will host a varied roster of guest speakers.
- Cheryl and Sue spoke with the City's Budget dept. and presented concrete needs and funds necessary to keep PCL running. They are hopeful that the City understands PCL's needs.

Approval of February 28, 2021 Finance Committee Report:

Motion to Approve February 28, 2021 Finance Committee Report:

Patricia Raub asked if there were questions on the report. She called for a vote and made the motion to accept the report regarding PCL's Financial Statement Ending February 28, 2021.

Motion to approve was made by P. Vogel and J. Day seconded the motion.

VOTE on MOTION

Yes 16 No 0 Abstained 0 Unable to Vote 0 Total Votes: 16

Motion to Approve the Community Development Block Grant (CDBG) Submissions:

Patricia Raub asked if there were questions. She called for a vote to approve the CDBG submissions.

Motion to approve was made by D. Del Gais and P. Vogel seconded the motion.

VOTE on MOTION

Yes 15 No 0 Abstained 1 Unable to Vote 0 Total Votes: 16

Board Members who approved this measure: Tony Aguilar, Anita Bench, Avital R. Chatto, Joan Dagle, Deborah Del Gais, Jean Lamb, Sarah Morenon, Tim Moroz, Joseph Morra, V. Raffini, Paige Raposa, Patricia Raub, Pam Vogel, Cyndie Wilmot, Lynn Zagoudis-Eastridge

Abstained: J. Day

March 15, 2021 Fund Development Report:

Michael Bordonaro gave an update on PCL's fund development activities, most of which is included in his March Board Report. Highlights of his comments include:

- Towering Stories (Over the Edge) - the Fund Development Committee and Over Edge Global recommend that PCL's event be rescheduled to Saturday, September 25 due to the pandemic. Michael will host an information Zoom meeting. He will also have an information table at the Providence Farmer's Market on March 27.

- Jeeper's Keepers Raffle books are for sale: 600 tickets have been distributed and 200 have been sold. He presented an updated print ad that will be distributed widely.
- Update on PCL's 401 Giving Day: Plans to send out email notifications. He encouraged all Board members to participate at whatever level is comfortable with each person, so that PCL has full Board participation. If we have 100% board participation, we will be entered into a drawing to win a \$1,500 bonus.
- Spring Appeal letter to focus on summer reading

#### Governance Committee Report:

- Nominations for Board officers are due on April 16, 2021: Joan Dagle, Governance Committee chair, announced a "call for nominations" for the next Board positions. The main agenda is to establish a timetable for the nomination of Board officers to be elected, in accordance with the bylaws, at the September 2021 Annual Meeting. Board members are invited to nominate themselves or to nominate another Board member for the positions of President, Vice-President, Secretary, and Treasurer. Officers will be elected for two-year terms. Nominations will close on April 16. The committee will prepare a slate of candidates by May 13 and announced them at the May Board meeting.
- Discussion: Duties & responsibilities of Board officers: J. Dagle shared an updated set of duties for each position.
- Current and past elected officials spoke on their experience as elected officials.

#### Discussion and Questions Regarding Other Reports in March's Board Package:

Facilities Committee Report: Jean Lamb is now chair of this committee

Advocacy & Marketing Committee Report: No comments/questions

#### Public Comments and Announcements:

- Karen McAninch, union rep, reminded Board to consider a wage increase to its union members.
- Jordan Day announced tonight's meeting might be her last Board meeting since she has accepted a position outside of City Hall.

Motion to Adjourn:

J. Day motioned to adjourn the Board meeting and P. Vogel seconded the motion.

VOTE ON THE MOTION:

Vote on the motion to adjourn was, unanimous.

Patricia Raub, Board President, adjourned the Zoom meeting at 7:34 PM

Respectfully submitted by:

T. Aguilar  
Vice President  
Board of Directors