

Providence Community Library
Board of Directors Minutes
October 19, 2015
Smith Hill Library

1. Welcome and Call to Order

President Cyndie Wilmot called the meeting to order at 6:12 pm.

Secretary Joan Dagle took the roll call of the board members, noting that 13 trustees were present making a quorum.

Present: Tony Aguilar, Elena Chiaradio, Joan Dagle, Grace Diaz, Margaret Gardner, Althea Graves, Alan Gunther, Matthew Lawrence, Patricia Raub, Bianca Rodriguez, Deborah Schimberg, Pam Vogel, and Cyndie Wilmot.

Absent: Christian Caldarone, Avital Chatto, Deborah Del Gais, Adilson Furtado, Maryellen Goodwin, Mark McKenney, Ellen Schwartz, and Ken Wise. Rochelle Lee and Silaphone Nhongvongsouthy arrived after the roll was called.

2. Minutes: A. Graves moved that the board minutes from September 21 be accepted as recorded. CP. Raub seconded the motion; the motion passed unanimously.

3. Interim Director's Report: E. Dyer

-E. Dyer noted the very successful Managers and Leaders meeting on October 16.

-Other items, as submitted.

4. Report: Leadership team's work with consultants: S. Gibbs

S. Gibbs reviewed for the board the issues worked on so far by the leadership team and the consultants, Mark Motte and Sophia Grice, including: what PCL is good at (for example, integration with Providence After School); how to make us sustainable; staffing challenges; how to serve all neighborhoods. She noted that the work entailed a thorough examination of all aspects of the organization and that a job description for the Director's position should be ready for review within a couple of weeks. She also noted that there will be integration with the board of the consultants and their work. D. Schimberg asked about the timeline; S. Gibbs replied that it should take another few months. P. Vogel asked how this work ties in with the search for a Director; S. Gibbs reiterated that the job description would be ready for review in a couple of weeks. T. Aguilar noted that the new person needs to know the answer to the "who are we" question.

5. Program Coordinator's Report: M. Novello

-M. Novello noted a \$27,000 grant for GED classes.

-Other items, as submitted.

6. Finance Report

-Income statement for 1st quarter ending September 30, 2015 accepted as submitted.

7. Development Report: S. Kumins

-S. Kumins noted the \$15,000 below last year's 1st quarter and explained that the difference is the health contract we had last year. He reported that five forms for grants from the RIC Senate have arrived, and that the annual fall mailing will go out soon.

8. Facilities Report: S. Gibbs

-S. Gibbs reported the contract finally signed for the specialty windows at Smith Hill; work should start within the next 10 days. Also: Exterior work should start at Wanskuck (Champlin money) within the next 10 days.

-Architect's plans for St. Theresa's were received three weeks ago and sent to library consultant Patience Jackson for review; she will meet with architect next week.

-Handicapped buttons for doors at Rochambeau have been installed; funded by Rochambeau Friends.

S. Gibbs also noted the award from the RI Committee for the Humanities to PCL board VP Matthew Lawrence. Congratulations to Matthew!

9. Governance Report: P. Raub

-The committee will meet on October 21. The agenda will include examining the processes for the annual meeting, for the strategic plan, and for the review of the executive director..

-P. Raub also announced that she, Marcus Mitchell, and Mark McKenney had met to discuss the PCL Advisory Council; a description is now on the website.

10. Advocacy Report: T. Aguilar

-T. Aguilar noted an upcoming meeting with RI PBS to talk about StoryCorps.

-D. Furia is working on a one-page graphic/chart to lay out the budget for the major's office.

-P. Raub noted the last meeting was held with Development to see about working together; other joint meetings will take place. M. Lawrence noted that it was great to have the extra people in the room for Development. The next joint meeting will be in December.

11. Public Comment

-If interested in free tickets to hear the Narragansett Bay Symphony on 10/25, see A. Gunther.

-M. Gardner: Rochambeau book sale, Wednesday through Saturday.

-A. Graves: Smith Hill children's Halloween party and book and bake sale, 10/30.

-C. Wilmot announced she is talking with M. Lawrence about interesting and creative ways to get the board involved with development including some training.

-R. Burkett noted the Coffee Cart would be at Knight Memorial on Thursday at 10.

12. Executive Session pursuant to: RIGL 42-46-5(a)(2): collective bargaining agreement.

G. Diaz moved that the meeting go into executive session pursuant to RIGL 42-46-5(a)(2).

S. Nhongvongsouthy seconded the motion. The motion was unanimously approved. A. Gunther was recused.

13. A Graves moved to return to open session; G. Diaz seconded the motion. The motion passed 14-0. P. Raub moved to seal the minutes; T. Aguilar seconded the motion; the motion passed 14-0.

14. Adjournment

R. Lee moved to adjourn the meeting; M. Gardner seconded the motion. The motion passed unanimously. The meeting adjourned at 7:28 pm.

Respectfully submitted,

Joan Dagle
Secretary