

**Community Libraries of Providence
Board of Directors Minutes
February 26, 2024
Rochambeau Library - Regular Meeting**

Welcome and Call to Order:

Board meeting was called to order at 6:04 PM by Jordan Day, President

February 2024 Board Roster:

Roseanne Camacho, Avital Chatto, Jordan Day, Gayle Gifford, André Herrera, Bob Medieros, Sarah Morenon, Patricia Raub, Ashley Rivera, Michelle Freeman, Kathleen Stack, Pam Vogel, Lynn Zagoudis-Eastridge, Ruth Crane, Marcia Ranglin Vassell, Nirva LaFortune, Krystal Lindberg, Andrea Rojas

Current Board composition = 18 members

Board Member(s) Present:

Roseanne Camacho, Avital Chatto, Jordan Day, Gayle Gifford, André Herrera, Bob Medieros, Sarah Morenon, Patricia Raub, Michelle Freeman, Lynn Zagoudis-Eastridge, Ruth Crane, Nirva LaFortune, Krystal Lindberg

Michelle Freeman arrived at 6:11pm* Nirva LaFortune arrived at 6:24pm*

13 Members present

Member(s) Absent:

Ashley Rivera, Kathleen Stack, Pam Vogel, Marcia Ranglin Vassell, Andrea Rojas

5 Members absent

Minutes:

Update(s) to previous minutes:

No discussion or corrections to previous minutes.

Gayle moved to approve the November 20th minutes, Nirva LaFortune seconded, and the motion was approved unanimously 12-0 with 1 abstention (Patricia Raub).

President's Report & Mission Moment:

Guest Speaker(s): None
Affiliation(s): not applicable
Topic: Welcome

Jordan welcomed all board members, Jordan proposed moving the 'public comment' section to the beginning of the meeting, and the reception for this idea was positive.

Sara Huber recently re-sent the CPLVD Board handbook to all board members, and Jordan encouraged people to check it again.

The meeting continued.

Directors Report:

Cheryl Space gave a brief update.

Highlighted the seven new staff members hired recently.

Happy to report a new Strategic Planner, Jessica David. Kathleen Stack was the board representative at all the meetings. Strategic Plan needs to be done by September 13, 2024.

Freedom to Read Bill being heard at the State House.

Power Mapping Activity:

Will be done in the future. Meant to navigate interpersonal relationships and how they play into different aspects of our lives, a helpful exercise for board recruitment and retention.

Finance Report:

Gayle shared the board survey results. Gayle shared an in depth breakdown of the financial statement for the period of 1/31/2024. Gayle shared a concern that there is currently no standard for what a 'financial cushion' should mean, she suggests that 3 months of expenses would be one idea. Another suggestion that came out of this discussion was to revisit the CLPVD investment policy and see how these investments can be diversified.

John reviewed the December 31, 2023 financial statement.

Ruth Crane moved to approve the December 31, 2023 and January 30, 2024 financial statements, Nirva seconded, and the motion was approved unanimously 13-0.

Development Committee:

Michael Bordonaro gave an update.

Saturday, May 11, 2024 - 5:30pm-8:00pm will kick off the celebration of Knight Memorial's Centennial.

Preparations for 401 Gives Day (April 1) were made.

May Breakfast - 7am - Big fundraising event, free event, start brainstorming who you want to bring.

Next board meeting we will be discussing the possibility of establishing an endowment.

Jordan proposed moving up the CLPVD Strategic Planning Introductory Brief to the next item on the agenda.

Krystal moved to place the CLPVD Strategic Planning Introduction to the next item on the agenda, Patricia seconded, and the motion was approved unanimously 13-0.

CLPVD Strategic Planning Introduction:

Jessica David shared her Strategic Plan proposal with the board.

A Steering Committee will be formed and chaired by Jordan Day, it will meet monthly. 3 additional board members will need to be recruited. Bob Medieros is interested in one of the slots.

Marketing & Advocacy Committee:

Sarah Morenon gave a brief update.

Wants to try and recruit new members to the committee, wants more participation at events such as farmers markets, and more social media posts about events.

Facilities Committee:

Lynn Zagoudis-Eastridge provided a brief update.

The new facilities manager has been very helpful. A renovations plan is being compiled of all the libraries that need updating and repairs. Bids are being chased on the roof for South Providence. The Rochambeau Library meeting room will be painted by the next meeting.

Public Comment:

-None-

Motion to Adjourn:

Bob Medieros moved to adjourn, Krystal seconded, and the motion was approved unanimously, 13-0.

Respectfully submitted,

André Herrera
Secretary