

**Community Libraries of Providence
Board of Directors Minutes
April 15, 2024
Rochambeau Library - Regular Meeting**

Welcome and Call to Order:

Board meeting was called to order at 6:03 PM by Jordan Day, President

April 2024 Board Roster:

Roseanne Camacho, Avital Chatto, Jordan Day, Gayle Gifford, André Herrera, Bob Medieros, Sarah Morenon, Patricia Raub, Ashley Rivera, Michelle Freeman, Kathleen Stack, Pam Vogel, Lynn Zagoudis-Eastridge, Ruth Crane, Marcia Ranglin Vassell, Nirva LaFortune, Krystle Lindberg, Andrea Rojas

Current Board composition = 18 members

Board Member(s) Present:

Roseanne Camacho, Avital Chatto, Jordan Day, Gayle Gifford, André Herrera, Bob Medieros, Sarah Morenon, Patricia Raub, Michelle Freeman, Kathleen Stack, Lynn Zagoudis-Eastridge, Ruth Crane, Krystle Lindberg

Roseanne Camacho arrived at 6:06pm*

Michelle Freeman arrived at 6:11pm*

13 Members present

Member(s) Absent:

Ashley Rivera, Andrea Rojas, Pam Vogel, Marcia Ranglin Vassell, Nirva LaFortune

5 Members absent

Minutes:

Update(s) to previous minutes:

No discussion or corrections to previous minutes.

Ruth moved to approve the February 26th minutes, Patricia seconded, and the motion was approved unanimously 12-0 with 0 abstention.

President's Report & Mission Moment:

Guest Speaker(s): None

Affiliation(s): not applicable

Topic: Welcome

Jordan welcomed all board members, and gave a brief update.

The meeting continued.

Directors Report:

Cheryl Space gave a brief update.

Highlighted National Library Week. It was a busy week for her, she attended two press conferences.

Patricia Raub asked if the libraries were getting less funding this year? Cheryl responded that we were level funded by the state and will be losing \$33k of state funding as a result.

Requesting letters of support to advocate for full funding.

Finance Report:

Gayle shared her dashboard report. Gayle shared an in depth breakdown of the February and March financial statements. Gayle shared a concern that there is currently only \$80k in liquid funds and that we do not have 90 days worth of reserves in case of an emergency.

Michelle moved to accept the February 29, 2024 and March 30, 2024 financial statements, Sarah Morenon seconded, and the motion was approved unanimously 13-0 with 0 abstention.

There are two signatories on the bank account that need to be updated for good fiduciary responsibility and security.

Patricia moved to remove Mike Nickerson and add Bill Fontaine as signatory on Citizens Debit Bank Account, Bob seconded, and the motion was approved unanimously 13-0 with 0 abstention.

Patricia moved to remove Zachary Weinberger and add Gayle Gifford as signatory on Citizens bank accounts, Krystle seconded, and the motion was approved unanimously 13-0 with 0 abstention.

Development Committee:

Michael Bordonaro introduced Daniel Kertzner, the senior Philanthropic Advisor from the Rhode Island Foundation to give a presentation about the possibility of setting up an endowment.

Michael Bordonaro gave an update. Reminded us about the Annual Breakfast on May 7th and the Knight Memorial Centennial Celebration on May 11 at 5:30pm.

Other Business:

Update on strategic planning process - Monday May 6th was tentatively set for a board retreat from 5:00pm-8:00pm.

Bob moved to remove Ashley Rivera from the CLPVD Board, Lynn seconded, and the motion was approved unanimously 13-0 with 0 abstention.

Kathleen moved to table the vote to approve a consent agenda, Patricia seconded, and the motion was approved 8-3 with 2 abstentions.

Marketing & Advocacy Committee:

Sarah Morenon gave a brief update. She wants to recruit more people and push for Friends Groups to share reports to the board in the future so we can get a gauge of the sentiments of other libraries.

Public Comment:

-None-

Motion to Adjourn:

Gayle moved to adjourn, Krystle seconded, and the motion was approved unanimously, 13-0.

Respectfully submitted,

André Herrera
Secretary